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CHARTER AND BY-LAWS

OF THE

Cemetery of Spring Grove,

WITH THE

Revised Rules and Regulations.

ADOPTED A. D. 1899.

CINCINNATI, O.
THE PROCTER & COLLIER CO.,
Printers.

PREFACE.

Six years having elapsed since the last publication of the By-Laws and Rules governing "The Cemetery of Spring Grove," the Directors deem it proper to issue another compilation, with such changes and additions as time and circumstances have made it necessary to adopt.

It is for free distribution to all Lot-holders, and they are requested to call at the office and procure copies.

1529502

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DIRECTORS AND OFFICERS.

1899.

DIRECTORS.

ROBERT HOSEA,
HENRY PROBASCO,
FRANK J. JONES,
STEWART SHILLITO,
LARZ ANDERSON,
ALEXANDER McDONALD,
THOMAS MORRISON,
WILLIAM WORTHINGTON,
HERMAN GOEPPER.

OFFICERS.

HENRY PROBASCO, . .	President.
STEWART SHILLITO, . .	Treasurer.
WM. WORTHINGTON, . . .	Auditor.
JOSEPH C. SPEAR, . .	Secretary.
H. E. PETTIT, ...	Ass't Secretary.

OFFICE.

No. 215 East Fourth Street (Second Floor.)

CINCINNATI, O.

WILLIAM SALWAY,
Superintendent and Landscape Gardener.

FREDERICK W. SALWAY,
Assistant Superintendent.

P. O. Address, - - Winton Place, O.
Office at Cemetery Grounds.

LIST OF DIRECTORS AND OFFICERS SINCE THE INCORPORATION OF THE CEMETERY.

Names of those now serving are in bold type.

DIRECTORS.

J. C. CULBERTSON.
N. WRIGHT.
D. LORING.
R. G. MITCHELL.
C. STETSON.
GRIFFIN TAYLOR.
WILLIAM NEFF.
A. H. ERNST.
ROBERT BUCHANAN.
S. C. PARKHURST.
JAMES PULLEN.
D. H. HORNE.
WILLIAM RESOR.
GEORGE K. SHOENBERGER.
WILLIAM ORANGE.
K. YARDLEY.
JOHN P. FOOTE.
W. B. SMITH.
PETER NEFF.
LARZ ANDERSON.
THOMAS H. WEASNER.
ROBERT HOSEA.
JOHN SHILLITO.
HENRY PROBASCO.
M. WERK.
WILLIAM H. HARRISON.
ANDREW ERKENBRECHER.
CHARLES THOMAS.
RUFUS KING.
GEORGE W. McALPIN.
AGUSTUS S. WINSLOW.
ROBERT MITCHELL.
FRANK J. JONES.
STEWART SHILLITO.
LARZ ANDERSON.
CHANNING RICHARDS.
ALEXANDER McDONALD.
THOMAS MORRISON.
WILLIAM WORTHINGTON.
HERMAN GOEPPER.

OFFICERS.

PRESIDENTS.

ROBERT BUCHANAN.
HENRY PROBASCO.

TREASURERS.

GRIFFIN TAYLOR.
D. H. HORNE.
JOHN SHILLITO.
WILLIAM H. HARRISON.
STEWART SHILLITO.

SECRETARIES.

S. C. PARKHURST.
H. DANIELS.
JOHN LEA.
E. J. HANDY
D. G. A. DAVENPORT.
CYRUS DAVENPORT.
S. B. SPEAR.
JOSEPH C. SPEAR.

SUPERINTENDENTS.

H. DANIELS.
D. DELANEY.
HENRY EARNSHAW.
ADOLPH STRAUCH.
WILLIAM SALWAY.

CHARTER.

An Act to incorporate the Proprietors of the Cemetery of Spring Grove.

SECTION 1. *Be it enacted by the General Assembly of the State of Ohio,* That from the time this act shall take effect, WILLIAM NEFF, DAVID LORING, R. BUCHANAN, THOMAS H. MINOR, JOHN C. WRIGHT, A. HARKNESS, PETER NEFF, TIMOTHY WALKER, DANIEL H. HORNE, JOHN BAILEY, and [*here follow all the names of the subscribers to the cemetery grounds,*] their associates and successors, be, and they are hereby constituted a body, corporate, under the name of "The Proprietors of the Cemetery of Spring Grove," by which they shall have power to contract and be contracted with, sue and be sued, have and use a corporate seal, make and alter by-laws, and do all other acts and things necessary and proper for effecting the object of their incorporation, which is to provide a place of repose for the dead.

SEC. 2. Any person may become a member of this Corporation by becoming the owner of one or more cemetery lots, as the same shall be laid off by the Board of Directors, and the ownership of a lot shall entitle the owner or owners thereof to one vote at all meetings; but no member shall have more than one vote.

SEC. 3. The affairs of this Corporation shall be managed by a Board of Directors, consisting of nine persons, members of the Corporation, to be elected by ballot, and receive a majority of the votes. The first election shall be held at a time and place to be designated by the first ten persons above specifically named as corporators, who shall be commissioners for organizing the Corporation; of which election the same notice shall be given as is herein provided for other elections, and every person who shall have subscribed and paid for a lot shall be entitled to a vote at this election. Immediately after the first election the Board shall be divided by lot into three classes, consisting of three each. The first class shall hold their office until the next annual meeting thereafter; the second class a year longer than the first, and the third class a year longer than the second; so that at

each annual meeting after the first election there shall be three Directors chosen, to serve for three years, and all vacancies previously existing shall be supplied. But in case of failure to elect, those Directors previously in office shall hold over until their successors are elected, and in case of a vacancy occurring between any two annual meetings, the Board shall have power to fill such vacancy until the next annual meeting. A quorum of the Board for all purposes shall be five persons.

SEC. 4. The annual meeting for the Election of Directors shall be held on the first Monday of October in each year. But special meetings may be called by the President, at the request, in writing, of ten members; of which, as well as of the annual meetings, ten days' notice shall be given by advertisement, in at least two of the daily papers published in the city of Cincinnati.

SEC. 5. The Board of Directors shall, at their first meeting after each annual election, elect by ballot a President from their own body, and two persons from the members of the Corporation to act as Secretary and Treasurer. These officers shall hold their office for one year, and until their successors shall be appointed and qualified; and the Treasurer shall give bond, with surety to be

approved by the Board, in such sum as the By-Laws shall direct, for the faithful performance of his duties.

SEC. 6. This Corporation is authorized to purchase, or take by gift or devise, and hold land exempt from execution and from any appropriation to public purposes, for the sole purpose of a Cemetery, not exceeding three hundred acres; one hundred and sixty-seven acres of which, such as shall be designated by the Directors, shall be exempt from taxation, and the remainder shall be taxed as other lands, until the Legislature shall otherwise direct. After paying for such land, all future receipts, whether from the sale of lots, from donations, or otherwise, shall be applied exclusively, under the direction of the Board, to laying out, preserving, protecting, and embellishing the Cemetery, and the avenues leading thereto, and to paying the necessary expenses of the Corporation. No debts shall be contracted in anticipation of future receipts, except for originally laying out, inclosing, and embellishing the grounds and avenues, for which a debt or debts may be contracted not exceeding five thousand dollars in the whole, to be paid out of future receipts; and no lots shall be sold by the Corporation on credit, but

the Board of Directors shall have power to appropriate lots for the interment of such meritorious persons, not members, as they may see proper.

SEC. 7. The original conveyance of lots from the Corporation to individuals shall be evidenced by a certificate, signed by the President, and countersigned by the Secretary, under the seal of the Corporation, specifying that such a person is the owner of such a lot; and such certificate shall vest in the proprietor, his heirs and assigns, a right in fee simple to such lot, exempt from execution, attachment, taxation, or any other claim, lien or process whatever, for the sole purpose of interment, under the regulations of the Corporation; and said certificates shall have the same force and effect as deeds duly executed in other cases, and may be recorded and certified. Copies thereof shall be evidenced, as in other cases, and said lots or such portions thereof as may be prescribed by the Board of Directors, and with their assent, may be conveyed by deed in due form of law, for the sole purpose of interment as aforesaid, but no original certificate shall be granted to any person who does not produce a receipt from the Treasurer that he has paid for his lot in full; nor shall any person

be the proprietor of more than three lots at the same time, unless by the unanimous consent of the Directors.

SEC. 8. For the purpose of convenient selection and description, the Board of Directors shall cause a plat to be made of the lots to be disposed of for interment, designating such lots by consecutive numbers, which plat shall be recorded on the books of the Corporation. The original choice of lots between those who shall have subscribed and paid for them prior to the time of making the selection, shall be determined by lot, in such manner as the Board of Directors shall prescribe. And after the original selections have thus been determined, before [future] purchasers may select from the lots not previously appropriated.

SEC. 9. The Board of Directors shall have power to inclose, improve, and adorn the grounds and avenues, and to erect buildings for the general use of the Corporation, and to prescribe rules for inclosing, adorning, and erecting monuments in the cemetery lots; and to prohibit any use, division, improvement, or adornment of a lot which they may deem improper. And they shall make report of their doings to each annual meeting of the Corporation.

SEC. 10. Any person who shall willfully destroy, mutilate, deface, injure or remove any tomb, monument, or gravestone, or other structure, placed in the Cemetery aforesaid, or any fence, railing, or other work for the protection or ornament of the said Cemetery, or any tomb, monument, or gravestone, or other structure aforesaid, or any cemetery lot within the Cemetery aforesaid, or shall willfully destroy, cut, break, or injure any tree, shrub, or plant, within the limits of said Cemetery, shall be deemed guilty of a misdemeanor, and shall, upon conviction thereof before any court of competent jurisdiction, be punished by a fine of not less than five dollars, nor more than five hundred dollars, and by imprisonment in the county jail for a term of not less than one, nor more than thirty (30) days, according to the nature and aggravation of the offense, and such offender shall also be liable, in an action of trespass in the name of the said Corporation, to pay all such damages as have been occasioned by his unlawful act or acts; which money, when recovered, shall be applied by the said Corporation, under the direction of the Board of Directors, to the reparation and restoration of the property destroyed or

injured as above; and members of said Corporation shall be competent witnesses in said suit.

SEC. 11. This act shall be regarded as a public act, and shall take effect from and after its passage.

JOHN M. GALLAGHER,
Speaker of the House of Representatives.

DAVID CHAMBERS,
Speaker of the Senate.

January 21, 1845.

An Act to amend the act entitled "An act to incorporate the Proprietors of the Cemetery of Spring Grove," passed January 21, 1845.

SECTION 1. *Be it enacted by the General Assembly of the State of Ohio,* That the Proprietors of the Cemetery of Spring Grove be, and they are hereby empowered to sell on such terms, for such purposes, and in such quantities as they shall deem

proper, all that portion of the low grounds of the Cemetery, within the following limits, to-wit: commencing at the southwest corner of the Cemetery grounds, in the center of the Hamilton road, running thence northwest with George Hill's line seven hundred feet, thence in a northeasterly direction across said Cemetery grounds, to the east line of said grounds in the center of the Winton road, to a point eight hundred feet north of the center of the Hamilton road, thence south, along the said Winton road to the center of the Hamilton road, eight hundred feet, thence in a southwestwardly direction, following the said Hamilton road to the place of beginning; and that the said Proprietors be, and they are also hereby authorized, to sell all the lands belonging to them lying south of the Hamilton road, being twelve acres and a half acre, more or less.

SEC. 2. That the Secretary, Treasurer, and all other officers elected by the Board of Directors, shall hereafter hold their offices during the pleasure of the said Board. And the Secretary may be chosen hereafter from other persons than lot owners or stockholders.

SEC. 3. That all parts of the late act, to which

this is an amendment, inconsistent with this act, be, and they are hereby repealed.

JOHN G. BRESLIN,
Speaker of the House of Representatives.

BREWSTER RANDALL,
Speaker of the Senate.

March 21, 1849.

BY-LAWS.

Every owner of an entire lot on the Plat of the Cemetery is a member of the Corporation.

The annual meeting of members of the Corporation (lot owners) is held on the first Monday in October.

When a lot is held by two or more persons, their vote in any meeting of the members of the Corporation may be cast by such one of their number as shall be authorized by the others in writing.

The regular meetings of the Board of Directors shall be held on the first Friday of every month at such time and place as the Board may direct.

Special meetings shall be called by the President, whenever he may deem it necessary, or when requested by any two members of the Board.

All resolutions or motions offered for adoption shall, if requested by any member of the Board, be reduced to writing; and if demanded, a vote by yeas and nays shall be taken on the request of any member, and recorded. The parliamentary rules, as laid down in Cushing's Man-

ual, shall govern the actions of this Board, where not otherwise provided.

THE PRESIDENT.

The President shall preside at all meetings of the Board of Directors. In his absence, the Board will fill the vacancy *pro tem.*

The President shall sign all deeds for lots in the Cemetery previously sold and paid for, but not sign them in blank; and all such deeds must be countersigned by the Secretary under the seal of the Corporation, to be valid. Deeds for Cemetery lots can not be signed by the President *pro tem.*

The monthly bills, except for regular salaries, payment of employes and articles needed for immediate use, shall be examined and approved by the President, or by the Committee of the Month, before being presented to the Board.

The President shall sign all warrants for funds drawn upon the Treasurer, and shall sign the minutes, after being approved at a subsequent meeting.

THE SECRETARY.

The Secretary shall keep the minutes of the Board of Directors, the books, records and accounts of the Corporation, also its vouchers, title

deeds, papers and documents of every kind, and shall collect and receive all moneys, and pay the same over to the Treasurer.

Money required to pay current expenses may be drawn from the treasury on warrants payable to the order of the Secretary, and shall be deposited by him to the credit of himself as Secretary in a bank designated by the Board of Directors; and such current expenses shall be paid, so far as practicable. by checks drawn by him upon said account.

The Secretary shall, at each regular monthly meeting of the Board of Directors, present a report, stating the condition of the office, embracing severally all the receipts and disbursements of the month, the number of lots sold, their area, the number of vault and burial permits issued, and removals from other grounds. And appended to each report shall be an exhibit of all the immediate assets of the Corporation; and he shall record the same in a book kept for that purpose.

The Secretary shall also make an annual report to be exhibited at the annual meeting of the members of the Corporation, and give notice of the meetings of the Board of Directors, and cause notices to be published of all meetings of the proprietors, according to the provision of the charter.

The Secretary shall countersign all deeds signed by the President for the sale of lots, and affix the seal of the Corporation thereto; and shall also countersign all warrants for funds drawn upon the Treasurer, after being signed by the President; and for the faithful discharge of his duties shall give bond and security in the sum of five thousand dollars ($5,000.00), and shall be accountable only to the Board of Directors.

THE TREASURER.

The Treasurer shall receive all the funds of the Corporation, and have the same deposited to its credit, as Treasurer thereof, in such bank or banks as may be designated by the Board of Directors. Such funds shall be drawn only by checks of the Treasurer, countersigned by the Secretary, drawn upon warrants by the President and countersigned by the Secretary, as above provided.

The Treasurer shall also have charge of all bonds, notes and securities belonging to the Corporation, and shall, for their safety, deposit and keep the same under the instruction of the Board of Directors, and shall make an annual report, showing the receipts and disbursements and amount of cash on hand; also a statement of all

the bonds and securities of all kinds kept in his hands for safety; and for the faithful performance of his duties, he shall give bond, with at least two good and sufficient sureties, in the sum of twenty thousand dollars ($20,000), and shall be accountable only to the Board of Directors.

THE COMMITTEE OF THE MONTH.

The Committee of the Month shall consist of three members, one taken in rotation from the Board each month, who shall serve three months; the one serving the last month to be the chairman thereof. They shall be required to frequently visit the Cemetery; and if need be, advise with the Superintendent in all matters connected therewith, and perform such other duties as the Board from time to time may direct. The bills of the month, except for regular salaries, payment of employes and articles needed for immediate use, shall be examined and approved by them, or by the President, before being presented to the Board.

The Committee of the Month shall also constitute a business committee, upon whom the Secretary or Superintendent may at any time call for advice in matters pertaining to their respective

duties, and they shall report their doings to the regular meetings of the Board.

THE SUPERINTENDENT.

The Superintendent, under the general direction of the Board of Directors, or advice of the monthly committee, shall have charge of and direct all improvements in the Cemetery, such as grading, planting, trimming plants, shrubs and trees, laying out avenues and grounds, and keeping the same in proper order. He shall preserve an inventory of, and keep in good order, all the personal property, furniture, animals, carts, wagons and other vehicles used in his employ and belonging to the Corporation; also implements, tools, etc., and present an annual statement thereof to the Board of Directors. He shall also make an annual report of the condition of all trust fund lots.

The Superintendent shall employ all the assistants and men needed at the grounds to perform the work and to carry out the uses of the Cemetery, and shall attend to the payment of their wages.

The Superintendent shall make and enforce such rules and regulations as he may deem best for the most economical care of the Cemetery, that

are not inconsistent with its charter and rules and regulations adopted by the Board of Directors, subject always to their approval; and when required, shall furnish an estimate on work that may be proposed.

The Superintendent shall have charge of the selling of lots, improving and keeping them in order, burying and removing remains of persons under the Secretary's written order (entering thereon the location of the graves, as they are made in the various lots), the building of foundations for vaults, tombs, monuments, grave-marks, etc., and the setting of all corner stones and land-marks in their proper places. Provided that no disinterment or disturbance of remains of any person buried in this Cemetery shall ever be made without the order of the Board of Directors, or the written consent of the owner of the lot where already interred, which shall be filed in the office of the Secretary; but this proviso shall not apply to the removal of remains of any person from one part of the Cemetery to another part, which shall be made by the Superintendent on the Secretary's order.

The Superintendent shall keep a record in a book prepared for that purpose, entering therein the names and number of hands employed, and

labor performed by them, and their wages; also a separate account of what is expended in the various departments under his care, and a record of all the principal improvements made by the Corporation in the Cemetery, more especially as to the avenues, drainage, planting or building; also a record of all monuments, tombs and chapels erected therein, and their probable cost when completed, and other matters of importance in connection therewith. He shall be present at each regular meeting of the Board of Directors, and report anything of special interest under his care. Each Monday morning he shall make a weekly report to the Secretary, showing the number of hands employed, amount of money required to pay them, the names of all persons whose remains have been interred during the previous week, with date, section and lot where interred, and the names of those deposited in the Chapel and Public Vault, and shall return the permits he received and executed during the past week to the Secretary, properly indorsed as to his action.

The Superintendent shall take note of all matters coming under his observation, which may be of importance or interest to the Cemetery for future reference, and present the same to the

Board; and shall perform such other duties as the Board of Directors may require from time to time, and shall be accountable to them only for the faithful performance of his duties.

The Superintendent shall be furnished with a house on the grounds for his family residence; also an office in the gateway building, with necessary fuel for the office, but not for his private use nor dwelling; nor shall he use property of any kind belonging to the Corporation for his own private purposes. He shall be in attendance during the hours appointed by the rules for the reception of lot owners and other business applicants.

Any by-laws, rules and regulations may be repealed or amended by a vote of two-thirds of all the Directors, after such repeal, alteration or amendment shall have been proposed in writing, and entered upon the minutes of a preceding regular meeting.

RULES AND REGULATIONS.

PURCHASE OF LOTS.

Persons desirous of purchasing a lot may go to the Cemetery, where the Superintendent, or his Assistants, will show them the lots for sale. After a lot is selected, a card will be given them showing section, lot, area, and price, which must be presented to the Secretary, and payment made to him in full, within three days from time of selection, after which an order for interment may at any time be given.

When a lot is held by two or more persons they are regarded as but one owner, and will have but one vote.

No lot shall be sold before the ground is surveyed, platted, and recorded in the office of the Cemetery, and the price of each lot fixed by the Board of Directors.

No lot of less than four hundred square feet shall be sold to more than one person.

Purchasers of lots acquire not merely the privilege of burial, and the perpetual repose of their dead, but they are proprietors of the Cemetery,

and by their votes in the election of Directors they control the government of the Corporation. Any person may become a member of the Corporation by becoming the owner of one or more cemetery lots, as the same shall be laid off by the Board of Directors, but no member shall have more than one vote.

Sales of lots by the lot owners can not be permitted except by consent of the Board of Directors. The receipts of the Cemetery for lots being the principal means for the purchase of land and the improvement and perpetual care of the grounds, a competitive interest of lot holders would conflict with the interests of the Corporation.

The grounds are exempt from taxation and liability of lot owners for debt.

The subdivision of lots is not allowed and joint purchases of a lot not recommended. But when the latter occurs, the Board of Directors, on application in writing, if deemed expedient, will allow a transfer duly executed by either owner to the others, but to no other person.

No transfer is valid until entered on the Cemetery records, and no transfer of a lot by sale or otherwise by a lot holder, without consent of the Board of Directors, will be recognized.

All transfers of ownership in lots will be subject to a charge of $5, which must be paid to the Secretary when transfer is recorded.

Any owner, or part owner of a lot, has a right to give permission, either in person or by a written order, for the burial of the remains of others than his immediate family in his lot, or portion thereof, as hereinafter directed, but not for money or other consideration, or profit.

MONUMENTS, GRAVE-MARKS, ETC.

To prevent the excessive and unsightly crowding of tombstones, not more than one monument, gravestone or mark exceeding four inches in height above the surface of the ground shall be permitted in an entire lot; nor shall any gravestone or mark exceeding that height be erected on any fraction or single grave section.

But one mark shall be placed at any grave.

On lots where graves are arranged with a view to placing a family monument, all grave-marks must be placed at that end of the grave farthest from the monument. The grave-mark must be twelve inches long, not less than eight inches thick, and not more than twenty-four inches wide. The top of mark when set, must not exceed four inches above the surface of the ground. The inscription

must be on top. This rule also applies to all fractions of lots and single grave sections.

All grave-marks must be set by the Cemetery employes, under the supervision of the Superintendent. Charge for same after the stones are delivered on the lot, 40 cents for every superficial foot of foundation, which must be paid when foundation is ordered.

No gravestone or mark can be set in a socket or with a dowel. Granite is recommended as the best and most durable material for grave-marks and monuments. Limestone, sandstone or soapstone are considered unfit for such purpose, and will not be permitted.

All foundations must be built by the Corporation at the expense of the lot owner. They must be six feet deep, and the same size as the first base of the superstructure. Orders for the same should be given to the Secretary one month in advance.

Grave-marks will not be set in frosty weather.

Corner stones will be furnished and set by the Corporation, but the cost thereof must be paid by the lot purchasers.

When any monument, gravestone, or memorial of any kind is to be removed, any inscription made or cleaning done, permission must be ob-

tained from the Superintendent. Any inscription made must be raised or sunken at least three-sixteenths of an inch from the general surface. Applications for such permission must be made in writing by the owner of the lot, or his or her representative, giving a description of the change to be made.

Double grave-marks embracing two or more graves will not be permitted.

The Gatekeeper is directed not to permit monuments or other material to enter the Cemetery, unless accompanied by workmen for the purpose of erecting same in their proper places, nor to allow heavily laden teams to enter in wet weather, nor will any vehicle transporting material for monuments be permitted entrance unless accompanied by a watchman, who will see that the foundation is ready and of proper size to receive it.

Persons engaged in erecting monuments or other structures are prohibited from attaching ropes to trees and shrubs, and from scattering their material over adjoining lots, or leaving same on the grounds any longer than is absolutely necessary, and must in all cases proceed and act in accordance with the rules, under the direction of the Superintendent.

Monuments, mausoleums and vaults will be permitted upon the following terms:

Vaults and mausoleums built entirely or partly above ground must be of granite. They must in all cases be furnished with catacombs, where interments can be made separately and hermetically sealed at the time of depositing a body, to prevent the escape of unpleasant effluvia and endangering the health of the living. Any lot owner desiring to erect a monument, mausoleum or vault, shall submit to the Superintendent a statement, giving the number and section of the lot where the structure is to be placed, and detailed plans and specifications as to its materials and construction. Any objection made by him thereto, not acquiesced in by the lot owner, will be referred to the Board of Directors. And no work shall be done until the plans and specifications shall have been approved by the Superintendent or the Board. The erection of mausoleums and vaults will not be permitted during the months of December, January and February.

All work of this kind must be done in the most substantial manner, and under the rules and general supervision of the Superintendent of the

Cemetery. Any one failing to comply will be excluded from work within the grounds.

No monuments, grave-marks, settees, or other structures made of metallic substances, other than standard bronze, will be allowed upon lots in the Cemetery, except urns. Urns must not be less than four feet wide at top and four feet high.

GRADING, PLANTING, ETC.

All grading or improvement of lots, and all excavations for vaults, and the building of foundations, graves, or any other work, must be done by the employes of the Cemetery. Moderate estimates will be given by the Superintendent, and all charges must be paid to the Secretary before the work is begun.

No person will be allowed to plant on graves or lots without previously consulting the Superintendent or his Assistants. They can be found at the office at the entrance gate, where he or they will personally advise with any lot owner.

To prevent injury to adjoining lots, and to preserve the beauty of the grounds, no trees or shrubs shall be planted on lots, or any tree or shrub cut down, removed or trimmed, without permission of the Superintendent or Board of Direct-

ors. Such work must be done by the employes of the Cemetery.

All planting of flowers, watering, cutting and trimming the same, or the grass, must be submitted to the Superintendent, who will give an estimate of the cost, which must be paid before the work will be ordered done. The Board of Directors have no wish unnecessarily to interfere with the taste of individuals in regard to the style of their improvements, but in justice to the interests of the Corporation, they reserve to themselves the right given them by law, of preventing or removing any structure or object which they shall deem injurious to the general good appearance of the grounds, and particularly of adjoining lots.

FENCES, INCLOSURES, ETC.

No new fence, or inclosure of any kind, will be permitted on burial lots.

The placing of boxes, shells, toys and similar articles upon the graves or lots is inconsistent with the proper keeping of the grounds, and will not be permitted.

The Superintendent is authorized to take down and remove fences surrounding lots, and in exchange to give and set corner stones properly

marked, also to grade and improve such lots free of expense to owners.

Where fences or other structures on any lot have by reason of neglect become objectionable in the judgment of the Board of Directors, they are authorized to have the same removed, in which case the outline of the lot shall be preserved by corner stones, or proper land-marks, having the owner's initials, number of section and lot cut thereon at the expense of the Cemetery.

PLUCKING FLOWERS.

All persons are forbidden to pick or cut flowers on their own or any other lot without special permission from the Superintendent.

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HEIRSHIP.

By the Charter, each proprietor is vested with the ownership of his or her lot in fee simple, but for the sole purpose of interment. Under the charter and regulations of the Corporation, the lots can not be conveyed without the assent of the Board of Directors, nor any use, division, improvement, or adornment of them be made which they prohibit or may deem improper.

The proprietor of a lot may dispose of it by will, subject to the foregoing conditions.

As a husband is not always an heir-at-law of his wife, nor a wife of her husband, neither will necessarily inherit the lot from the other. To assure to the survivor an interest in the lot, both names should be embraced in the deed.

If the proprietor die intestate, the lot will descend to his or her heirs jointly and in equal undivided shares, subject to the same conditions. Who the heirs are will be determined by the statutes of Ohio in force at the time of death.

On the decease of any owner or part owner

of a lot in the Cemetery, the heirs or devisees of such decedent are required to file in the office of the Secretary of the Corporation, full proof of their heirship or proprietorship, for the purpose of being recorded in the books of the Corporation. Without such proof and record, the right of membership or burial of such person can not be recognized by the Corporation or its officers.

RECONVEYANCE OF LOTS TO THE CORPORATION IN TRUST.

The attention of lot owners is also invited to another important subject—that of securing the undisturbed interment of themselves and their families by rendering it impossible for their heirs-at-law, induced by poverty or cupidity, to remove their bodies and dispose of the lots, which has been done in several instances. This can be accomplished by reconveying or devising the same to the Corporation, to be held by it in perpetual trust for the permanent interment of themselves and such others as may be designated by them; and purchasers may secure the same object under a declaration of trust, which will be issued by the Corporation to those desiring it, instead of the certificate of ownership. The devise for this object should be substantially as follows:

"I give and devise to the Proprietors of the Cemetery of Spring Grove my lot in the Cemetery of Spring Grove, located in Hamilton County, Ohio, designated as Lot No. ——, in Section ——,

to be held by them and their successors forever in trust for the permanent interment thereon of myself and (here insert names of persons whose interment thereon is to be permanent), wholly free from all control of my heirs-at-law or any other person whatsoever; but to permit the interment thereon of" (here insert names or description of those who are to have the right of interment thereon, subject to ordinary rules and regulations as to removals; as "any member of my family," or "my children and their families," or "my heirs," etc.)

Forms of reconveyance to secure this object will be furnished at the office of the Cemetery.

PROVISION FOR THE PERPETUAL CARE OF LOTS.

The Corporation will receive in trust from proprietors of cemetery lots, sums of money ascertained by multiplying the number of square feet in such lots by the price per square foot proposed in the following schedule:

300 square feet or less, at..... 50 cents
Over 300 square feet and under 600 square feet, at..... 45 cents
Over 600 square feet and under 900 square feet, at..... 40 cents
Over 900 square feet and under 1,200 square feet, at..... 35 cents
Any excess over 1,200 square feet, at... 30 cents

And will invest the same as herein provided, and apply the income perpetually for the care of said lot and the grass, trees and shrubbery, according to the terms and form of trust, as follows:

All money so advanced shall collectively be kept by the Corporation as a separate Trust Fund, and invested only in bonds of the United States,

or of any of the States which has never made default in the payment of its debts or the interest thereon, or of any city or county in this State which has never made any such default; or in loans secured by first mortgage on lands in this State of the value of double the loan, exclusive of improvements, timber or minerals subject to destruction or exhaustion; or in ground rents.

The principal sum paid for the care of any lot, and a pro rata part of the yearly income of said aggregate fund, shall be credited to such lot, and a special book and account of said trust fund be kept by the Secretary.

At the end of each year the unexpended income of said fund shall be reinvested in like manner, and accumulate for the benefit of such lots as shall not have had their proportion expended upon them.

A list of all such lots shall be kept by the Superintendent, and it shall be his duty each year to make a general inspection of them, and report to the Directors in writing at their meeting in September annually, the condition of each lot, and an estimate of the expenditure necessary for its proper care.

The care of myrtle graves, flowers, shrubs, grave-marks, monuments and vaults is not embraced in the foregoing list, but special estimates will be given for such cases when desired.

FORM OF BEQUEST.

Many persons who probably wished to provide by their wills for a bequest for the care of their lots under the trust above described have failed to make their meaning sufficiently clear. For this reason it is suggested that where such is the intent the bequest should be substantially as follows:

"I give and bequeath to the Proprietors of the Cemetery of Spring Grove, in Hamilton County, Ohio, the sum of ——— dollars ($——), to be invested by them with other funds given for like purposes, and the proportionate part of the income thereof to be applied to the care of my lot in said Cemetery, and of the grass, trees and shrubbery thereon, according to the terms and form of the certificate of trust, and of the rules and regulations, adopted by the Directors of said Cemetery."

INTERMENTS AND FUNERALS.

Owing to the great number of interments in times of unusual mortality, parties are advised to apply at the Secretary's office, before fixing the time of the funeral, to ascertain at what time the Sexton can attend the same, in order to prevent unnecessary delay and confusion at the grounds. Applications will be considered each in its turn.

When a lot is held jointly by two or more persons, either by descent, devise or purchase, the Secretary may grant a permit for interment to either of them, or his or her heirs, and in such part of the lot as he or they shall request.

When a burial is required, notice must be given at the Secretary's office, together with a permit from the City Health Officer, as long as possible before the hour of interment, in order to prevent delay.

The person applying must state the following particulars: Name of deceased; place of nativity; late residence; date of birth or age; date of decease; date of interment; disease; name of parents; in

whose lot to be interred; location of grave and size of same; name of undertaker; also place of death; whether single, married or widowed; occupation and color. The same information will be required, and also a permit from the Secretary, when remains are to be reinterred which have been removed from other burial grounds.

If the application is for interment of others than the immediate family of the owner, permission in writing from such owner or part owner must be presented.

A permit must also be obtained from the Secretary when a body is to be removed from one part of the Cemetery to another part.

Owners of single graves, purchasing family burial lots, may have the removal of bodies made from such graves without extra charge, the grave being surrendered in payment thereof.

In cases of emergency, when a burial permit is needed on Sundays or holidays, the Secretary or his assistant may generally be found or reached by telephone at their residences.

All graves will be made in rectangular shape ▭ in order to prevent mistakes, unless especially ordered otherwise, and if boxes are to be used, they must be sent out in advance.

In consequence of frequent complaints, as well as for sanitary reasons, graves shall not be reopened for inspection after one week's interment, except for official investigation. For any exception to this rule, the consent in writing of at least three Directors must be obtained before the Secretary can issue such an order.

Every lot holder should have a diagram on the back of his or her deed, or other convenient place, for reference, and mark every interment thereon. This method will enable them to point the precise location for each grave, and thus prevent misunderstandings and mistakes, which occur from an imperfect description of locations. One interment only may be made in the same grave.

All interments will be subject to the charges, which must be paid to the Secretary on obtaining the permit, and no interment will be allowed until paid for. For price, see appendix.

In order to allay any apprehension that may arise as to the desecration of graves or vaults in this Cemetery, the public are assured that, from its first organization, ample means have been taken to secure them from such desecration. Watchmen of tried and trusty character, well armed, have always been employed for that especial purpose.

Besides this precaution, the Superintendent and several of the employes reside on the grounds. No cemetery in the United States is better guarded.

The Superintendent is instructed not to allow any watchmen in the Cemetery grounds other than those regularly employed therein, unless authorized by the Directors.

Undertakers must so arrange for the time of funeral as to be able to leave the grounds before the time for closing the gate.

Carriage drivers and others employed at funerals must always keep to the right on the avenues, and remain near their respective vehicles during the funeral ceremonies; nor will they be allowed to turn their vehicles on the avenues, but drive around the section on the way out of the Cemetery, and otherwise observe the rules and regulations thereof.

No music or firing of volleys will be allowed within the grounds.

The Police of the Cemetery are instructed to arrest any person disobeying these regulations, or otherwise misbehaving themselves, while in the Cemetery.

CHAPEL REGULATIONS.

The Secretary is authorized to grant permits for funeral services in the Chapel for the sum of five dollars; and for an additional five dollars the use of a Chapel Crypt, for three days only, from May 1st to November 1st, and not over ten days, from November 1st to May 1st, when the remains must be buried, or if in good condition, they can be placed in the Public Vault, subject to the Vault regulations and charges as in other cases. But should a body, while in the Chapel Crypt, become so changed as to be offensive, the party placing it there will be notified, and the body must be removed therefrom immediately. The remains of persons who have died of any contagious disease can not be brought into the Chapel or its Crypts.

In cases of emergency, when the Secretary can not be reached in time, the Superintendent is authorized to allow the use of the Chapel and Crypts on the above terms and conditions.

THE PUBLIC VAULT.

The remains of any person dying of a contagious disease will not be permitted in the Public Vault; nor are any remains allowed to stay in the Public Vault over three days (during the warm season) from May 1st to October 1st, but during the balance of the year, if in good state of preservation, they may continue until May 1st, provided the charges are paid in advance. No burial will take place therefrom on Sundays or holidays without a special order from at least three Directors in writing.

All burials from the Public Vault or Chapel Crypt must be made in the forenoon, when more attention can be given them than in the afternoon, when the greater number of funerals take place. In burying from the Vault, the friends will assemble at the grave, where the remains will be taken by the Cemetery Hearse free of charge.

When a body is to be deposited in the Public Vault, a permit, as in other cases of burial, must be first obtained at the Secretary's office, together

with a permit from the City Health Office, and the charges paid. See appendix. In all cases, a sufficient amount must be deposited with the Secretary to cover all expenses of interment and vault rent for the time stipulated for the body to remain therein, after which it will be subject to interment at once by the Cemetery, without further notice. When a deposit has been made for a single grave, and a lot purchased before the interment, the difference in the charges will be adjusted by the Secretary when the body shall be ordered from the Vault.

When remains are removed from the Public Vault for burial in other cemeteries, the Vault charges will be doubled.

Persons wishing to visit and view remains in the Public Vault at any time within thirty days after their deposit therein, are required to obtain an order from the Secretary, and pay two dollars for the same; and after thirty days, for each visit and view of such, five dollars, excepting at the time of burial.

When the remains of any person are taken to the Cemetery *without* a permit from the Secretary, the Superintendent is required not to receive them into the Vault, or allow them to remain upon

the grounds, unless double the usual charges be deposited with him, together with the proper statistics of the deceased. Adjustment of charges to be made immediately afterward, with the depositor, by the Secretary. But if not attended to within three days, the Secretary may order the interment for the amount deposited without rebate.

VISITORS AND LOT HOLDERS.

Each lot holder is a member of the Corporation, and entitled to a permanent ticket of admission to the grounds for his or her family. They have the privilege also of introducing strangers.

Tickets, styled special tickets, may be issued to persons not proprietors, some member of whose families are interred in a single grave, or in a lot of a proprietor. Neither of these tickets is transferable, nor can they be loaned to any one outside of the immediate family to whom they have been issued.

All lot holders and visitors, whether in vehicles or on foot, are required to have tickets of admission, to be presented to the gate-keeper.

Temporary tickets are given, and can be obtained by any *proper adult* person, on application at the office of Secretary or Superintendent, excepting for Sundays or holidays, and are good for one admittance until used. Strangers in the city and others will be furnished with an admission ticket for a Sunday or holiday on application

at the Secretary's office, or to the President or any of the Directors.

No person will be permitted to bring refreshments into the Cemetery.

No fast driving within the Cemetery will be allowed, nor driving on the grass, and the law which prohibits fast driving or riding within one hundred yards of any cemetery, will be strictly enforced.

Horses must not be left without the driver, unless safely fastened.

No smoking will be allowed, nor persons with firearms admitted.

Children under fourteen years of age will not be admitted, unless accompanied by a guardian, or a lot holder's guarantee in writing for good behavior and surety for any damages resulting therefrom.

No feeding or disturbing of the water fowls will be allowed.

No person will be permitted to enter the Cemetery but through the gates, nor shall any dogs be admitted.

Discharging of firearms is prohibited by law *in or around* the Cemetery grounds within the *distance of one hundred yards.*

The Gate-keeper is instructed to refuse admittance to all improper persons, and to those who are known to have at any time caused a disturbance, or otherwise transgressed the regulations of the Cemetery Corporation, until proper amends have been made.

The gates of the Cemetery shall be open from 6 A.M. to 5:30 P.M.*

No money shall be paid to the attendants at the gate or on the grounds.

The officers and other employes of the Cemetery have been appointed, under an act of the Legislature of Ohio, special police officers, with power to arrest on sight and prosecute all those who violate the ordinances, or commit trespass. All persons, therefore, are reminded that the Grounds are sacredly devoted to the burial of the dead, and that the penalties of the law will be strictly enforced in all cases of wanton injury, or disturbance and disregard of the rules and regulations. Visitors will confer a favor on the Corporation by informing the Superintendent of any breach of the rules that may come under their notice.

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* June 1st to August 31st, till 6:30 P. M.

For the purpose of protecting all persons employed in the Cemetery of Spring Grove in the faithful discharge of their duties, and for the protection of the property of the Corporation, the Board of Directors has instructed the Superintendent, after advising with the President or Committee of the Month, to offer a suitable reward, by posting handbills in the neighborhood, for evidence sufficient to convict any person guilty of violating its rules.

APPENDIX.

PRICE OF LOTS.

For the present, per square foot, 50 cents and upwards, varying with location and surroundings.

FOR INTERMENT AND GRAVE.

In single interment sections.

Under 3 feet in length	$ 7 50
3 feet and under 4 feet in length	10 00
4 feet and under 5 feet in length	12 50
5 feet and upward in length	15 00

Excepting in Sections 16, 29, 31, 41, 48 and 73, where the charges are $12.50, $18.50 and $25.00 each, according to size, and in Section 50, $25.00 and $35.00 each, according to size.

IN PROPRIETORS' LOTS.

For opening and closing a grave *under* 4 feet in length, with or without a box	$3 00
4 feet and *under* 5 feet, without a box	4 00
Same, with a box	5 00
5 feet and upward, without a box	5 00
Same, with a box	6 00

SLATE GRAVES.

A—4 feet long, 18 inches wide	$20 00
B—5 feet 6 inches long, 24 inches wide	25 00
C—6 feet 6 inches long, 26 inches wide	30 00
D—7 feet 3 inches long, 28 inches wide	30 00
E—7 feet 6 inches long, 30 inches wide	35 00
F—7 feet 7 inches long, 34 inches wide	35 00

OPENING FAMILY VAULTS.

For those opening above ground	$5 00
For those opening below ground	8 00

For conveying remains from either of the Winton Place Stations, $2.00.

PUBLIC VAULT.

For receiving and discharging remains, including occupancy for three days	$3 00
Vault rent per month	3 00

FOUNDATIONS OF BRICK.

12 x 12 inches	$3 50
12 x 16 inches	4 00
12 x 18 inches	4 00
12 x 20 inches	4 50
12 x 24 inches	5 50

FOUNDATIONS OF STONE.

18 x 24 inches	$5 00
20 x 24 inches	5 50

For sizes above this, per cubic foot, 25 cents.

All foundations are made with cement mortar, and not less than six feet deep.

LOT IMPROVEMENTS.

Furnishing myrtle and planting same, including watering and care for the season, for a grave 4 feet and over in length $6 00

Under 4 feet in length..... 4 00

Watering and care for myrtle graves thereafter per year, $3.00 and $2.00 respectively, which price also applies to special care given to sodded graves.

Preparing flower beds, $1.00 to $3.00, according to size.

Watering and care of beds or urns of flowers from May 1st to October 1st, $3.00 to $5.00, according to size and location.

Extra care and watering of lots for season, 2 cents per square foot.

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MAP

OF THE IMPROVED PORTION OF THE

CEMETERY OF SPRING GROVE

CINCINNATI, O.

RESERVOIR

GRAY ROAD

STREET

LONG LAKE

NORTHEASTERN AVE

ACACIA AVE

NORTHEASTERN AVENUE

CIRCLE AVENUE

RURAL AVENUE

NYMPHAEA LAKE

SUMAC AVE

HICKORY AVE

SUP'TS RESIDENCE

Single Interments

GLENWAY AVENUE

WOODSIDE AVENUE

HIGHLAND AVENUE

WOODBINE AVENUE

LINDEN AVENUE

MIDDLE WALNUT HILL AVENUE

Single 40 Interments

BOARD OF DIRECTORS

1899

HENRY PROBASCO PRES.

ROBERT HOSEA

FRANK J. JONES

STEWART SHILLITO

LARZ ANDERSON

ALEXANDER McDONALD

THOMAS MORRISON

WM. WORTHINGTON

HERMAN GOEPPER

Joseph E. Spear
SECRETARY

WILLIAM SALWAY
SUPERINTENDENT

EARNSHAW & PUNSHON
ENGINEERS
Cincinnati, O.

The HENDERSON LITHOGRAPHING CO. Cincinnati O.